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DD/S 69-3629

MEMORANDUM FOR: Director of Personnel

ATTENTION : Mr.

25X1

SUBJECT : Department of State Summer Intern Program

1. I am sure Von knows all about this program but you or he might be interested in the Executive Board which is made up of five elected board members with the Chairman chosen by the five.

2. Mr. Reinsch is the present Chairman. He invited the Director to speak to the group but the Director was unable to do so at this time.



25X1

Executive Officer to the
Deputy Director for Support

Att:
Info re subject

Distribution:

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EO-DD/S:VRT:ng (5 Aug 69)

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Summer Intern Program: Department of State

Principal Requirement:

Participants must pass FSO written exam, to indicate, if nothing else, interest in a foreign service career. No obligation, however; no pledges to sign.

For next year this requirement will be dropped. Candidates will be chosen jointly by colleges and the Department. The change is intended to expand recruitment.

Its Workings:

This summer's program is from 16 June - 12 September.

Thirty-one in the program; one girl. Most of them are going into the Service in August or October classes. Nine are from minority groups. Selection is partly from Equal Employment Opportunity Commission. Six from military academies -- two each: Air Force, Army, Navy. Most are graduate students.

Most are in responsible positions in the Department. Emphasis is placed on the job. One intern is assigned to the Secretary's Office; one to the Office of General Operations. Most interns are on a country desk.

Some find themselves taking over duties while the regular staff employees are on vacation. The salary of FSS-9 level is \$6,000 plus, a year, @ \$113 a week.

Thirty-one placed in ten different bureaus within the Department, ranging from Asian Communism to Foreign Policy.

Speakers are, so far, Congress, within the Department, and Ambassadors.

Informal -- basic presentation is usually 10 to 15 minutes; ten minutes afterwards. Topic is of speakers' choosing, or a specified topic (by interns). There are two seminars, in addition to regular discussion groups; subjects: Communist Bloc, Underdeveloped countries.

People outside the Department come in as speakers, and discussions are scheduled during the day -- usually ten days in advance; and interns take leave to attend the discussions.

Mr. T.

*Reinck (you) Chairman of the
Summer Intern Executive Board
is an intern himself. There is an
elected board of 5 interns;
Chairman chosen by the five.*

M.